

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
March 28, 2024

The March 28, 2024, Oshkosh Public Library Board of Trustees meeting was held in the Oshkosh Public Library meeting room and called to order at 4:00 PM by Vice-President, Lindsey Mugerauer.

Present: Susan Fojtik, Larry Lautenschlager, Christine Melms-Simon, Lindsey Mugerauer, David Romond and Tony Kneepkens, Adjunct Board Member

Absent: Bill Bracken, Kim Brown, Baron Perlman, David Rucker and Amber Shemanski

Also Present: Darryl Eschete, Library Director; Ruth Percey, Assistant Director for Public Services; Lisa Voss, Assistant Director for Library Development; Marcy Cannon, Winnefox Library System Business Manager; Tracie Schlaak, Winnefox Library System Administrative Specialist; and Lorin Ganzel, member of the community.

Public Comments: None

Lindsey Mugerauer started the meeting by recognizing two of the Oshkosh Public Library Board Trustees that were given service awards by the mayor of the city of Oshkosh, Matt Mugerauer. These were Larry Lautenschlager – 5 years and Christine Melms-Simon – 10 years.

Consent Agenda Items

- **Minutes** of the Regular Meeting held on February 29, 2024
- **March 2024** vouchers payable totaling \$304,686.03.

Motion to approve the consent agenda as presented.

Motion: Lautenschlager; **Second:** Melms-Simon; **Vote:** Unanimous

New Business

- Revisions to Fines & Fees Policy.

Motion to approve the Fines and Fees Policy as presented.

Motion: Romond; **Second:** Fojtik; Fojtik rescinded the second and no vote was taken.

Discussion:

Clarifications are needed regarding the policy. Changes requested –

1. Fines
 - a. to read “Items checked out from the Oshkosh Public Library are exempt from overdue fines, with the exception of Inter Library Loan and hotspots, regardless of where the items are returned.”
 - g. to read “Patrons are allowed to check out material and access some online resources until their total accumulation of fines or fees reach \$25. When this amount is exceeded, the patron must reduce the fine to below \$25 before additional material may be checked out.”

Motion to approve the changes made to the Fines and Fees Policy as amended.

Motion: Lautenschlager; **Second:** Melms-Simon; **Vote:** This was a roll call vote – Unanimous.

Closed Session

The Oshkosh Public Library Board of Trustees will convene in closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to consider the employment of a public employee over which the Board has jurisdiction and exercises responsibility and Section 19.85(1)(f) of the Wisconsin Statutes for consideration of the social or personal histories of specific persons which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories and for the following purposes:

To inform and solicit feedback regarding organizational planning.

Motion to go into Closed Session at 4:30 PM.

Motion: Melms-Simon; **Second:** Lautenschlager; **Vote:** Unanimous

Open Session

Motion to go into Open Session at 5:07 PM.

Motion: Lautenschlager; **Second:** Melms-Simon; **Vote:** Unanimous

Adjournment

Motion to adjourn at 5:07 PM.

Motion: Mugerauer; **Second:** Romond; **Vote:** Unanimous

Respectfully,

Darryl Eschete, Secretary
Tracie Schlaak – Recorder